

**MUNICIPAL BUILDING
VILLAGE OF ELK MOUND**

**March 20, 2019
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The March 20, 2019 meeting of the Board of Trustees for the Village of Elk Mound was called to order by Steve Abraham, Village President at 6:00 p.m. in the Municipal Building.

Patricia Hahn, Clerk-Treasurer, verified that proper notice of the meeting had been posted.

Roll call showed Steve Abraham, Deb Creaser-Kipp, Montana Grotthus, Gregg Kipp and Terry Stamm present. Rebecca Livingston and Paula Turner absent.

APPROVAL OF MINUTES

Stamm/Grotthus moved and seconded a motion to approve the Minutes of February 20, and March 6, 2019 as presented. Motion carried.

PUBLIC APPEARANCE: Len Schreiber & Jeff Gust, Cedar Corporation

Len Schreiber & Jeff Gust of Cedar Corporation reported on agenda items further down on the agenda.

CITIZEN'S FORUM – (PUBLIC INPUT)

There was no one signed up for Citizen's Forum.

APPROVAL OF GENERAL FUND, WATER/SEWER UTILITY AND DIRECT DEPOSIT PAYROLL CHECKS

Creaser/Kipp moved and seconded a motion to approve the Combined Checks 29946-30016 and direct deposit V2255-V2260 for a total of \$271,322.65. Motion carried. Stamm abstained.

APPROVAL OF TID VOUCHERS

There were no TID Vouchers.

PERMITS – BUILDING; WATER/SEWER APPLICATIONS FOR SERVICE/TAP PERMITS

A Building Permit was issued to John & Julie Conlin, N206 Holly Avenue: replace boiler.

REPORTS BY OFFICIALS:

Water/Sewer Report

The Water/Sewer Report was presented by Mark Levra, Director of Public Works. The report is on file in the Public Works office.

Director of Public Works Report

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Police Chiefs Report

Police Chief Chad Weinberger presented the Police Chief's Report.

Standing Committee Reports:

Public Works & Streets

Terry Stamm reported that the Public Works & Streets Committee will be met at 5:30 March 13. Items discussed are further down on the agenda.

Public Safety

Deb Creaser-Kipp reported that the Public Safety Committee did not meet.

Property & Finance

Terry Stamm reported that the Property & Finance Committee met at 6:30 March 13. The item discussed is further down on the agenda.

Employee Relations

Greg Kipp reported that the Employee Relations Committee did not meet.

Special Committee Reports:

Plan Commission

Terry Stamm reported that the Plan Commission did not meet.

Report from Fire Board Representative

Terry Stamm attended the meeting in the absence of Greg Kipp he reported:

- 1) The Department did not have to respond to any runs.
- 2) Les Shafer, Fire Chief, is working on quotes for the floor concrete repair project at the Fire Department Building.
- 3) Les reported that he had received three checks from Village of Elk Mound, Town of Spring Brook, and Town of Elk Mound for first half of assessment dollars to operate the Fire Department.
- 4) Les reported that two new firemen were added to the roster.
- 5) I was asked to check into the need for a building permit for the concrete repair project.
- 6) I was asked to inform the Village Board that the Fire Board would like Mark Levra and staff to assist with supervision of the concrete repair project.
- 7) We discussed being prepared for the tornado season and possible associated training sessions.

Report from Dunn County Solid Waste Recycling Board Representative

Terry Stamm reported that there was not a Dunn County Solid Waste Recycling Board meeting in February.

Colfax Rescue Squad Monthly Report

The Colfax Monthly Report from Don Knutson was reviewed. This is available in the Village Clerk's Office.

Community Center / Library Report

Terry Stamm reported that the Community Center Library met February 25, 2019. There have been two sewer backups in the last few months. Mark Levra, Director of Public Works is in the process of obtaining an electric snake to help with this issue.

Communications & Miscellaneous Business as Permitted by Law

There were no communications or miscellaneous business as permitted by law.

Unfinished Business:

There was no unfinished business.

New Business:

Discussion/Action Purchase of SCADA System

Jeff Gust, Cedar Corporation gave a presentation on the SCADA System to the Board.

Patricia Hahn reported that she contacted Sean Lentz of Ehlers Associates regarding the potential Water/Sewer and General Fund expenditures.

Stamm/Grotthus moved and seconded a motion to authorize Cedar Corporation to proceed with bidding for the Water and alternate Sewer SCADA system as reported. Motion carried.

Discussion/Action Garland Avenue Street Project

Len Schreiber Cedar Corporation gave a presentation on Garland Avenue Street Project.

It was the consensus of the Board to have Mark Levra, Terry Stamm and Len Schreiber of Cedar Corporation meet with property owners along the South Garland Street project.

Discussion/Action ATV, UTV & Snowmobile Route in the Village

It was the consensus of the Village Board to hold a community wide meeting with property owners to discuss the ATV, UTV, and Snowmobile Route in the Village of Elk Mound before sending to the Public Safety Committee.

Discussion/Action Hazard Mitigation Planning

It was the consensus of the Board to hold a Municipal Emergency Operations Plan Table Top Meeting. Staff will set up a date and time for this meeting.

Discussion/Action Replacement of Truck #2

Stamm/Creaser-Kipp moved and seconded a motion to authorize Mark Levra to proceed looking for a replacement for Truck #2 not to exceed \$61,100 it is expected to sell the current Truck #2 for \$6,000.00 making the new Truck #2 cost to be \$55,000.00. Motion carried.

Adjourn

Grotthus/Kipp moved and seconded a motion to adjourn the meeting at 7:59 pm. Motion carried.

Patricia Hahn
Clerk/Treasurer, WCMC, CMC, CMTW