

**MUNICIPAL BUILDING  
VILLAGE OF ELK MOUND**

**May 24, 2017  
Vol. 17, Page 1456**

The May 24, 2017 meeting of the Board of Trustees for the Village of Elk Mound was called to order by Steve Abraham, Village President at 7:00 p.m. in the Municipal Building.

Patricia Hahn, Clerk-Treasurer, verified that proper notice of the meeting had been posted.

Roll call showed Steve Abraham, Montana Boettcher, Deb Creaser-Kipp, Greg Kipp, Rebecca Livingston, Tony Schrantz and Terry Stamm present.

**APPROVAL OF MINUTES**

Creaser-Kipp/Boettcher moved and seconded a motion to approve the Minutes of April 19, 27 and May 10, 2017 as presented. Motion carried.

**PUBLIC APPEARANCE:**

There were no public appearances.

**CITIZEN'S FORUM – (PUBLIC INPUT)**

No one was signed up for Citizen's Forum.

**APPROVAL OF GENERAL FUND, WATER/SEWER UTILITY AND DIRECT DEPOSIT PAYROLL CHECKS**

Livingston/Kipp moved and seconded a motion to approve the Combined Checks 28951- 29021 and direct deposit V1784-V1816 r a total of \$69,830.82. Motion carried. Stamm abstained.

**APPROVAL OF TID VOUCHERS**

There were no TID vouchers.

**PERMITS – BUILDING; WATER/SEWER APPLICATIONS FOR SERVICE/TAP PERMITS**

Building permits were issued to:  
Julie Conlin, N206 Holly Avenue: for a fence; Paul Carpenter, S212 Holly Avenue: Remodel Dining Living Area; Paul Silbernack, 109/111 Princeton Drive: Re-shingle Residence; Colleen Barber, N111 Holly Avenue: Shed; Tim Riley, Property Answer, demo & rebuild, 104 Taylor Street.

**REPORTS BY OFFICIALS:**

**Water/Sewer Report**

The Water/Sewer Report was presented by Mark Levra, Director of Public Works. The report is on file in the Public Works office.

In addition Mark reported:

That he is still working with the WDNR on the Copper Variance Application. He met last Friday with both Water and Wastewater Engineers from the WDNR at the Village Well House #2. WDNR is wanting the Village to feed Caustic Soda into the water system to reduce possible pipe corrosion and in turn possibly reduce influent copper numbers at the WWTP. Our average Water System PH is 7.10. The optimum level of PH to help ease copper and lead pipe corrosion is 7.8. Mark is working with Hawkins Chemicals on a price to raise the PH. Mark will be calling for a Public Works & Streets meeting when he has all of the information.

**Director of Public Work's Report**

The Director of Public Work's Report was presented by Mark Levra, Director of Public Works. The report is on file in the Public Works office.

In addition, Mark reported:

That he has requested and received a price on completing the resurfacing of Elk Mound Drive from where the previous resurfacing left off east to the Solid Waste Site. He will be asking for a Public Works & Streets Committee Meeting when he has all of the information.

**POLICE CHIEFS REPORT**

There was no police report.

**Standing Committee Reports:**

**Public Works & Streets**

Terry Stamm reported that the Public Works & Street's Committee did not meet this past month however, will be meeting in the future.

### **Public Safety**

Deb Creaser-Kipp reported that the Public Safety Committee met jointly with the Employee Relations Committee and Greg Kipp will be reporting on that meeting.

Deb reported that she has spoken with Chief Atkinson regarding Radar usage in conjunction with the "Traffic Tamers". He recommended that the village talk with the village attorney regarding this. In order to issue citations based on a RADAR unit's reading certain parameters need to be met such as: RADAR unit needs to be certified, RADAR log needs to be maintained, Operators need to go through 24 hours of RADAR training, the vehicle needs to be positively identified, the driver needs to be positively identified and you need to be able to establish where exactly the speed violation occurred and within what jurisdiction.

### **Property & Finance**

Rebecca Livingston reported that the Property and Finance Committee met with Michael and Annette Knutson regarding placing Pollinator Plots on 2 acres at the Village Park. The land would need to be cut, sprayed (3 times) cultivated and plowed. There would be a cost for mowing, spray, plowing and seeding. The Knutson's belong to Pheasants Forever and would like for the Club to get the credit for the project. This item is further down on the agenda.

### **Employee Relations**

Greg Kipp reported that the Employee Relations Committee met in joint with the Public Safety Committee regarding part-time Police patrol officers resignation letters and former Chief compensation and appointment of Interim Police Chief. These items are further down on the agenda.

### **Special Committee Reports**

#### **Plan Commission**

Terry Stamm reported that the Plan Commission met regarding the proposed Certified Survey map from Lavern Ausman and Mark Nelson-M.R. Nelson-2 Gene Caron the Developer had a conflict of interest with the Village Engineer so the meeting was tabled as this development has become more complicated. He reported that the Plan Commission will be having another meeting regarding the development.

In addition, Terry recommended continuing to use Cedar Corporation in future village development.

### **Report from Fire Board Representative**

Greg Kipp Fire Board Representative reported there were no runs this past month. A bid was accepted for the Fire Hall new roof and it will be under construction soon.

### **Report from Dunn County Solid Waste Recycling Board Representative**

Terry Stamm, Representative reported:

1. They discussed the distribution of the "Resource" Magazine.
2. The land purchase for the 20 acres adjacent to the transfer station in Menomonie is still not completed.
3. Disposal of compressed gas cylinders has become a problem. They decided to subsidize the cost for disposal to help encourage people to bring them to the solid waste site.
4. Disposal of railroad ties has become an issue of concern because the creosote on them poses a health risk. They cannot be put in the demolition dumpster. They must be stored and disposed of separately. Cost of disposal at site could be \$8.00 each.
5. There will soon be a revised copy of the Dunn County Solid Waste and recycling ordinance available to the public.
6. "Collection site offices and outhouses will receive a replacement of roof materials.
7. Extensive training on the recycling of electronics was given to the site attendants.
8. Recycling is the law. Clean up projects should include separating trash from recyclables.
9. There was discussion on items that are brought to the sites that could be used.

## Colfax Rescue Squad Monthly Report

### C.R.S. Notes

- Horse shows in Otter Creek will be starting up again this month. CRS covers these events as a contracted event.
- Don will be having his first surgery of the year May 8, 2017 and will be in the office as tolerated in the month of May. I will be receiving emails at home however, [dknutson@colfaxrescue.us](mailto:dknutson@colfaxrescue.us)
- You may see our staff in class B uniforms (everyday) at their expense in place of our class A uniforms (gray with a badge) provided to them by CRS. Because of the dangers recently of EMS workers being targets of violence across the country. This will make us less police like and maybe reduce the likelihood of being shot at?
- M-7 had an alignment and was found to be out of adjustment. M-8 will be scheduled shortly as All Season Tire recommended it be performed annually to prevent excessive wear on the tires.
- Myself and the Village of Colfax Board are currently working on completing the disaster plan for the Village. I am sure when it is completed the Village would be willing to share the document with the neighboring communities as a template for their use if needed.
- Last year Colfax School requested that the ambulance be at the track sectionals because of the amount of kids present. This will be May 25<sup>th</sup>.
- April 26<sup>th</sup> Colfax third graders toured CRS as well as other local points of interest (firehall, fair grounds, Prince Field, Railroad Museum, Colfax Health and Rehab).
- Dunn County announced replacement house numbers for rural Dunn County are now available (\$30.00) they will be two sided and mount on the pole like an upside-down L and will be placed perpendicular to the road. Village residences still are not 100% compliant with house numbers. As a reminder CRS still makes the blue reflective signs at cost (Approx. \$10.00) for Residents in our district.
- We did have a vendor stop by to show us an ambulance even though we are still 3-4 years away from purchasing an ambulance. The interesting part is the vendor was the second to tell me of the \$7,000.00 price increase that happened Jan 1. The other person I heard this from the Chetek ambulance Director.

### Community Center/Library Report

Terry Stamm, Community Center/Library Chairman, reported that there we received a grant from the Ann Marie Foundation in the amount of \$726.00 for upgrading computers. In addition, they will be holding a book sale June 2 and 3 in the Community Center during the Elk Mound thrift sale.

### COMMUNICATIONS & MISCELLANIOUS BUSINESS AS PERMITTED BY LAW

There were no communications.

### Unfinished Business:

#### Appointment of Interim Police Chief

The appointment of Interim Police Chief was referred to the Employee Relations Committee.

### New Business:

#### Discussion/Action- Police Equipment Identification, Collection, Inventory & Access Progress

Steve Abraham reported that police equipment is in need of being checked against inventory and that the Interim Police Chief will be involved with this process.

May 24, 2017

Vol. 17, Page 1458

### Report on School Swimming Pool, Weight Room, Traffic Safety and Parking Passes

Steve Abraham reported that he met with Mr. Weber at the Elk Mound School District and discussed: competitive swimming pool and weight room. In addition, he shared village ordinances as they related to the school parking passes and point system.

### Report on Colfax Pool Job(s) Update

The Colfax Pool Jobs were passed on to the Elk Mound School District for posting.

### Results of Traffic Study CTH H from I-94 South to Village Limits

Based on a traffic study that was completed on CTH H from I-94, South to the Village limits Dustin Binder concluded that it warrants reducing the current speed limit of 45 mph to 35 mph from its current location. This reduction of speed is based on recommendations from the WISDOT as well as Wisconsin State Statutes 346.57(4) (f). From the South Village Limits of Elk mound the current 45 mph speed sign will be changed to 35 mph for approximately 1045 ft. to coincide with the current 25 mph speed limit just south of the I-94 overhead.

The Highway Commissioner along with the Highway Committee will need to approve this change before the speed limit can be changed. The Highway Committee meets on June 14<sup>th</sup> to discuss the speed limit change.

### Discussion/Action-Former Police Chief Compensation

Kipp/Livingston moved and seconded a motion to compensate Travis Hakes as follows: 20 hours per week for two weeks for the pay period April 9<sup>th</sup> thru April 22, one personal Holiday for the pay period April 23 thru May 2, no pay increase was approved for 2017 and to include a letter of explanation. Motion carried.

### Discussion/Action-Part-Time Police Officers Employee Status and Resignation Letters

Kipp/Stamm moved and seconded a motion to accept the email resignation as provided by Travis Hakes for part-time Patrol Officers Cory Evans and Kory Dechow as advised by the Village Attorney and to generate a letter of understanding to Jesse Wnek regarding his status/intention with the Village of Elk Mound to be reviewed by the Village Attorney. Motion carried.

**Discussion/Action-Permission for Annette Knutson to pursue a Pollinator Plot at the Village Park**

Livingston/Creaser-Kipp moved and seconded a motion to allow Annette Knutson to research and pursue information including costs for a 2 acre Pollinator Plot as was defined at the Village Park. Motion carried.

**Adjourn**

Stamm/Boettcher moved and seconded a motion to adjourn the meeting at 8:25pm. Motion carried.

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Patricia Hahn

Clerk/Treasurer, WCMC, CMC, CMTW